

School Attendance

Pre-Primary to Year 6 - A Guide for Families

Questions & Answers

Do I have to send my child every day?

Yes, all students are expected to attend school on every day the school is open unless:

- Your child is sick
- Your child has an infectious disease
- Your child has an injury
- Your child has a medical or dental appointment that could not be made out of school hours
- You have provided the school with a genuine and acceptable reason preventing the child's attendance.

What do I do if my child is absent?

- Phone the school on T: 9335 6742 before 9:00am OR
- Email the school before 9:00am at the designated absent email absent@lanceholtschool.wa.edu.au

Lance Holt School will contact parents if we have not been notified of an absence by 9:30 am. This will be followed with a call to the emergency contacts you have provided the school if no response or notification has been provided.

Make an appointment to meet with the Coordinator regarding prolonged absences of more than one week.

Frequent Absences

Did you know?

Frequent absences make it difficult for teachers to ensure your child learns what they need to. There is a direct correlation between attendance and achievement. Poor attendance makes it difficult for students to form positive relationships with their peers.

What is my Responsibility as a Parent?

All children enrolled in an educational setting are expected to attend on a regular basis. As a parent it is your responsibility and legal obligation to support the development of regular patterns of school attendance for your child. This can be achieved by making sure your child attends school on all school days and is on time every day.

It is important that you:

- Provide the school with an acceptable explanation if your child is absent.
- Contact the Coordinator if you are having difficulty getting your child to school.
- Where possible arrange doctor appointments and dentist appointments out of school hours.
- Arrange personal shopping trips with your child or birthday celebrations out of school hours.
- Arrange family holidays outside of school days.
- Do not allow your child to stay at home for minor reasons.

Why regular attendance is important?

If your child misses the basic skills in primary school they can experience difficulties with learning.

Regular attendance makes sure learning is not disrupted. Regular learning provides building blocks for the future.

Schools help children to develop important social and emotional skills, such as friendship building, teamwork, communication skills and a healthy self-esteem.